

JENNIFER MARIE SCHNEIDER GRANIĆ
Geusaugasse 41/17, 1030 Vienna, Austria
Telephone: +43 0650 872 4039 Email: jenni@business-english.at
<http://www.business-english.at>

Motto: Learn English like you learn to drive--with you in the driver's seat, and I expertly coaching you along!

TEACHING EXPERIENCE

as a freelance teacher of English:

Sept. 2014-present	Self-employed Business English Trainer and Academic Proofreader
Oct.- 2011-Sept. 2014	mind & more, Management & Education Services GmbH Goldschmiedgasse 10/303, 1010 Vienna, Austria
Feb.-Dec. 10	Inlingua Sprachschule Köln Herzogstr. 30, 50677 Cologne, Germany
June 07-Aug. 08	Inlingua Sprachschule Bonn Markt 10-12, 53111 Bonn, Germany
Nov. 07-Aug. 08	English Expertise Gensemerstr. 23 53225 Bonn, Germany
Nov. 09-Feb. 10	Iberika Sprachschule Wilmsdorferstr. 50, 10627 Berlin, Germany
Feb. 07-June 07	English Time Istanbul Caddesi Halkci Sokak No. 4 Bakırköy-Istanbul, Turkey

KEY DIRECT CLIENTS OF BUSINESS ENGLISH COURSEWORK & ACADEMIC PROOFREADING

Robert Bosch Austria GmbH, Vienna
Wiener Konzerthaus, Vienna
Erste Bank der österreichischen Sparkassen, AG, Vienna
Logstor Austria GmbH, Vienna
TÜV Austria, OMV Gänserndorf
Verein Tierschutz Macht Schule, Vienna
Fachhochschule des BFI Vienna
University of Natural Resources and Life Science, Vienna
Innsbruck Medical University
LUMIQUE Gesellschaft für strategische Management Services GmbH, Wien
Ospelt & Partner, Rechtsanwälte AG, Liechtenstein
Tel Aviv University, Israel
Shanghai University of Finance and Economics, Shanghai
Tongji University, Shanghai
University of Applied Sciences Luzern, Switzerland
German Foreign Ministry, Bonn

EDUCATION

- Sept. 08-Aug. 10 Leiden University
Leiden, The Netherlands
Master of Arts awarded in History: Migration and Global Interdependence
- Nov. 06-Dec. 06 Language Specialists International (LSI) Berlin, Germany
Trinity Certificate TESOL
- Aug. 05-May 06 American University School of International Service
Washington, D.C., United States
MA Program International Politics
- Jan. 01-May 06 University of the South
Sewanee, TN, United States
Bachelor of Arts, Summa Cum Laude in Political Science and
Russian awarded

PROFESSIONAL EXPERIENCE (NON-TEACHING)

- June 06-Aug. 06 U.S. Embassy Berlin
Neustädt Kirchstr 4-5, 10117 Berlin, Germany
Position held: Intern, Political Unit; contributed to U.S. State
Department 2006 Human Rights Report on Germany
- Mar. 05- July 05 Social Science Research Center Berlin
(Wissenschaftszentrum Berlin), Reichpietschufer 50,10785 Berlin,
Germany
Position held: Guest researcher / English proofreader
- Jan. 05- Mar. 05 European Migration Center
Schliemannstr. 23, 10437 Berlin, Germany
Position held: Research Assistant
- May 02-Aug. 02 Nashville Metro Refugee Services
700 2nd Avenue South Nashville, TN 37210, United States
Position held: Intern, responsible for writing grant proposals on
behalf of refugee community organizations

ACADEMIC AWARDS AND ACHIEVEMENTS

- Sept. 08-Aug. 09 HSP Nuffic Huygens Scholarship for MA Studies at Leiden
University, 2008-2009
- Aug. 04 - July 2005 Fulbright Scholarship, Berlin, Germany
-Research Project/Thesis: "Who Make the Better Germans? The
Road to Inclusion in German Politics"
- May 04 2004 Dougan Political Science Award \$3,000 for excellence in
Political Science
- June-Aug. 03 Biehl Scholarship for Research Abroad \$3,250
University Research Grant, Berlin, Germany.
-Conducted independent study of integration of Diaspora Germans from USSR

LANGUAGES

English -NATIVE

German -C1

Croatian -B1

Russian -A2

Turkish -A1

OTHER SKILLS

- PC Skills Mac OSX operating systems and applications
 Windows XP Professional, Microsoft Office Suite
 Adobe Photoshop
- Driver's License Class B